

JEFFERSON COUNTY RURAL WATER DISTRICT #13

1951 Wellman Rd. Lawrence, KS 66044

785-842-1502

www.jfrwd13.com

MONTHLY PUBLIC BOARD MEETING

June 18, 2026, 7:00 p.m.

LOCATION: District Water Office - 1951 Wellman Rd.

CALL MONTHLY BOARD MEETING TO ORDER

The meeting is called to order by Chairperson Gordon Brest at 7:00 p.m.

Board Members Present: Chairperson Gordon Brest, Secretary George Pogge, Treasurer Paulette Schwerdt, Director Crystal Miles, Director Ann Clark

Board Members Absent: Vice Chairman Andrew Brewer, Director John Hachmeister

Staff Members Present: Niki Fincham

Guests: Jarrod Saatoff with Bartlett & West, Dave Nichols & Susan Woods

Chairman Brest acknowledges the patrons present who have ongoing property issues because of the recent project. He agrees that the photos presented by Susan Woods represent unacceptable "follow up" by the contractor and mentions that the Renz property should be addressed, as well. He asks if Joe has been in touch with Hettinger's for final actions. Niki informs them that Joe indicated Hettingers confirmed they will complete soil & seeding on the properties that remain an issue, in the Fall, and that he explained he would get something in writing to these patrons.

The Board is concerned with specifications in the contract ("destruction vs. restoration") that have not been met and the time constraints involving warranty work. Jarrod Sattoff offers to reach out to Hettinger's and The District's Attorney and is asked to do so within two weeks to explore possible options, with a letter to Niki and Joe to be forwarded to The Board. Chairman Brest assures the patrons that The District is committed to seeing the contract completed.

MOTION: It is moved by George Pogge and seconded by Ann Clark not to authorize payment of the final retainage.

VOTE: So moved 5-0.

CONSENT AGENDA:

MINUTES FROM May 21, 2026, BOARD MEETING

NEW CERTIFICATES - 0 TRANSFERS - 9

MOTION: It is moved by Crystal Miles and seconded by Paulette Schwerdt to approve the consent agenda.

VOTE: So moved 5-0

TREASURER REPORT:

FINANCIAL SUMMARY: A complete and thorough Executive Summary Report and Cash/Cash Equivalents - Detail Report is included in the Board Packet with an Unpaid Bills Report.

MOTION: It is moved by Paulette Schwerdt and seconded by George Pogge to pay bills.

VOTE: So moved 5-0.

PLANT & DISTRIBUTION OPERATIONS MANAGER'S REPORT:

MONTHLY ACTIVITY REPORT: A detailed report is included in the Board packet regarding the following: KDHE Sanitary Survey & Field Laboratory Inspection; South Well Leak; Cheyenne Lane Water Line Replacement (Lake Dabinawa); 24179 Chieftain Rd Well; Water Plant; Meter Installations; Distribution; Water Usage & Water Loss; Water Sold Breakdown

OFFICE OPERATIONS MANAGER’S REPORT:

All detailed reports are included in the Board packet

BUSINESS:

- 1) Set Benefit Unit Rates for the year
The Board determines Benefit Unit Rates should remain at \$7,000.00.
- 2) Finalize any proposed changes on agreement for contract services (on call/maintenance services and emergency repairs)
There Were no proposed changes.
- 3) Review Calendar for Next Month’s Agenda Items

ADJOURNMENT

MOTION: It is moved by Paulette Schwerdt and seconded by Crystal Miles to adjourn at 8:19 p.m.

VOTE: So moved 5-0.

Respectfully Prepared and Submitted by,
Niki Fincham, Office Operations Manager

_____ Gordon A. Brest, Chairperson

_____ George Pogge, Secretary

